

DELEGATE TO THE HOUSE

NSH Job Description

Revision Date: 10/12/17

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Overview of Responsibilities: A delegate is charged by the Constituent Society or NSH members in a non-constituent area with bringing to the House of Delegates a consensus about issues presented to the membership as agenda items. The House determines the policy that governs the National Society for Histotechnology. The House shall be responsible for amendment of the NSH Bylaws, approval of Honorary members and shall vote on recommendations by the Board of Directors.

Responsibilities:

1. Participate in determining the policies that govern the Society.
2. Vote on recommendations by the Board of Directors.
3. Communicate:
 - a. Concerns of the members they represent.
 - b. Activities of the House to the members they represent.

Time Commitment during Year (Aside from NSH Symposium/Convention): Amount of time varies depending on issues before the House.

Time commitment during NSH Symposium/Convention:

1. Reserve a reasonable amount for the members they represent.
2. Attend meetings/functions
 - a. Required – House of Delegates
 - b. Recommended:
 - 1) Region Meeting
 - 2) Culling Memorial Lecture
 - 3) International Lecture
 - 4) NSH Awards Banquet
 - 5) General Membership Meeting
 - 6) Hospitality functions

Qualifications: Active member in good standing of NSH for one (1) year prior to being seated and for the duration of the term.

Selection Process:

1. Constituent society
 - a) Selects members who have been active members in good standing of NSH for one (1) year prior to being seated and submits to Credentials Chairperson, at least sixty (60) days prior to the House of Delegates, to confirm eligibility according to the NSH Bylaws.
 - b) Entitled to representation by its president or alternate who is an active member in good standing of NSH for one (1) year prior to being seated.
 - c) One (1) delegate or alternate for each fifty (50), or portion therefore, of NSH members in good standing residing within the geographic area of the Constituent Society as of January 31st.
2. Non-constituent area

- a) Regional Director shall select NSH members in the area who have been active members in good standings of NSH for one (1) year prior to being seated and submits to Credentials Chairperson, at least sixty (60) days prior to the House of Delegates, to confirm eligibility according to the Bylaws.
- b) Each area is entitled to one (1) delegate or alternate from NSH members in good standing residing in the area as of January 31st.

Term of Position:

1. The House is a continuously existing body, and the term of a credentialed member begins upon the closure of credentialing hours of the current NSH Symposium/Convention and concludes at the close of the credentialing hours of the next NSH Symposium/Convention.
2. Individual can be re-selected. There is no term limit.

Accountable to: Constituent Society members or NSH members in the non-constituent areas

Compensation during NSH Symposium/Convention: Not funded by NSH; however, may be funded by Constituent Society.

Vacancy: In the absence of the credentialed delegate, the credentialed alternate shall be seated.