

**NATIONAL SOCIETY FOR HISTOTECHNOLOGY
HOUSE OF DELEGATES MINUTES
Austin, Texas
August 27, 2014**

I. CALL TO ORDER.

The 39th Annual Session of the National Society for Histotechnology House of Delegates was called to order at 7:04 PM. Elizabeth Sheppard, President of NSH & acting Speaker of the House of Delegates, introduced the Time Keeper, Cathy Locallo; Secretary of the HOD, Jennifer Harvey; and Parliamentarian, Kirk Overbey.

II. ADOPTION OF THE CREDENTIALS COMMITTEE REPORT.

The Credentials report was presented by Janice Alvarez, the Credentials Committee Chair.

House Members	Possible	Qualified	Credentialed	Seated
HOD Speaker	1	1	0	0
HOD Secretary	1	1	1	1
Officers	5	5	5	5
Regional Directors/Alternates	9	16	12	9
Appointed Committee Chairs/Alternates	13	19	12	11
Elected Committee Chairs/Alternates	4	10	4	4
Constituent Society Presidents/Alternates	40	37	22	20
Constituent Society Delegates/Alternates	97	60	46	45*
Non-Constituents Areas Representatives	12	4	2	2**
Total	182***	153	104	97

*Due to a non-constituent representative signing in the wrong location on the HOD sign-in sheet the numbers were reported incorrectly at the HOD *Constituent Society Delegates/Alternates 46 (corrected to 45 in final report), **Non-Constituent State/Area Representatives 1 (corrected to 2 in final report), ***Number of possible voting delegates for 2014 HOD: 181 (corrected to 182 on final report).*

Constituent Societies w/o Credentialed Representation	Non-Constituent Areas w/o Credentialed Representation
Alabama	Alaska
Colorado	District of Columbia
Connecticut	Hawaii
Delaware	Idaho
Kansas	New Mexico
Massachusetts	North Dakota
Mississippi	West Virginia
Nevada	Wyoming

New Hampshire	US Possessions & Territories in the Pacific
Oklahoma	US Virgin Islands
Oregon	
Pennsylvania	
Puerto Rico	
Utah	
Vermont	
Virginia	
Rhode Island	
Arkansas	

MOTION: As directed by the Credentials Committee, I move the adoption of this report as the official roll of the voting members of the House of Delegates.

Janice Alvarez, Credentials Committee Chair

MOTION ADOPTED

III. ADOPTION OF THE HOUSE RULES.

House Rules were read by Konnie Zeitner, Bylaws Committee Chair. She stated that rule 7 was in error and suggested that rule 7A read “Where no candidate receives a majority, the 2 candidates with the highest votes will be on a 2nd ballot.”

MOTION: On behalf of the Bylaws Committee, I move the adoption of the House Rules as read.

Konnie Zeitner, Bylaws Committee Chair

MOTION AMMENDMENT: That the standing rule 7A remain as published and distributed to the HOD body.

Dot Kuebler, Judicial Committee Chair

MOTION AMENDED

MOTION: On behalf of the Bylaws Committee, I move the adoption of these House Rules as amended.

MOTION ADOPTED AS AMENDED

See Appendix A for adopted 2014 House Rules.

IV. ADOPTION OF THE MEETING AGENDA.

A. Agenda Corrections – none

B. Adoption of the Agenda –adopted as printed by majority vote.

V. APPOINTMENTS.

The Speaker of the House of Delegates appointed the following positions:

- A. Minutes Committee-Dot Kuebler, Jean Mitchell, Kerry Crabb
- B. Doorman –Lisa Jackson
- C. Chief Teller- Roquel Kahaloa
- D. Tellers -Joyce Sterling, Maribel Santiago, Rochelle Nabal, Brittany Campbell, Karen Bordenet
- E. Time Keeper- Cathy Locallo
- F. Parliamentarian- Kirk Overbey

VI. ELECTIONS.

A. SPEAKER OF THE HOUSE OF DELEGATES

1. Nominations

i. Joanna Barton

ii. Konnie Zeitner

2. Election-
Eligible Ballots -96
Disqualified Ballots- 0

Joanna Barton	55 Votes
Konnie Zeitner	41 Votes

Joanna Barton Elected as Speaker of the House

B. SECRETARY OF THE HOUSE OF DELEGATES

1. Nominations

i. Jennifer Harvey

2. Election-Jennifer Harvey elected as Secretary of the House of delegates as declared by Speaker Elizabeth Sheppard

C. BYLAWS COMMITTEE CHAIR

1. Nominations

i. Konnie Zeitner

2. Election-Konnie Zeitner elected as the Bylaws Committee Chair as declared by Speaker Elizabeth Sheppard

D. CREDENTIALS COMMITTEE CHAIR

1. Nominations

i. Debra Wood

2. Election- Debra Wood elected as the Credentials Committee Chair as declared by Speaker Elizabeth Sheppard

E. ELECTION OF JUDICIAL COMMITTEE MEMBERS

The following comprise the current Judicial Committee:

Dot Kuebler, Chair – term expires 2014

Lena Spencer – term expires 2014

Konnie Zeitner – term expires 2014

Sheri Blair - term expires 2015

Loretta Sayles– term expires 2015

JUDICIAL COMMITTEE CHAIR AND MEMBERS TO REPLACE:

Dot Kuebler - Chair

Lena Spencer – committee member

Konnie Zeitner – committee member

1. JUDICIAL COMMITTEE CHAIR

A. Nominations

i. Dot Kuebler

B. Election- Dot Kuebler elected as Judicial Committee Chair as declared by Speaker Elizabeth Sheppard

2. JUDICIAL COMMITTEE MEMBERS

Two (2) members are to be selected during the HOD.

A. Nominations

i. Vincent Della Speranza

ii. Lena Spencer

B. Election- Vincent Della Speranza and Lena Spencer elected as Judicial Committee Members as declared by Speaker Elizabeth Sheppard

F. NOMINATIONS-ELECTION COMMITTEE CHAIR

1. Nominations

i. Paul Billings

ii. George Hoernig

2. Election

Eligible Ballots - 93

Disqualified Ballots- 0

Paul Billings	67 Votes
George Hoernig	26 Votes

Paul Billings elected as Nominations-Election Committee Chair

G. MEMBERS OF THE NOMINATIONS-ELECTIONS COMMITTEE

REGION I- Mary Georger

REGION II- Pedro Louro

REGION III- John Shelley

REGION IV- Skip Brown

REGION V- Terra Wineman

REGION VI-Kathy Dwyer

REGION VII- Aprill Watanabe

REGION VIII- Robin Simpkins

REGION IX- Liette Tougus

VII. REPORTS.

A. REPORTS OF OFFICERS –No updated reports.

B. REPORT OF THE BOARD OF DIRECTORS-Stands as presented at the general membership meeting, there is one action item with a motion.

MOTION: On behalf of the Board of Directors, I move that the HOD have the Nominations Elections committee establish policies for campaigning for BOD elections prior to the next elections.

Jennifer Walsh, Secretary

ADOPTED

C. REPORTS OF APPOINTED STANDING COMMITTEES- No standing committees report at this time.

D. REPORTS OF ELECTED STANDING COMMITTEES

1. Bylaws Committee Report

MOTION: To add the following proviso, that amendments 1-14 shall not go into effect until the end of the House of Delegates session in 2015 if accepted.

Kerry Crabb, Immediate Past President

ADOPTED

MOTION: I move to refer proposed amendments 1-14 to the next bylaws committee.

Konnie Zeitner, Bylaws Chair

ADOPTED

1. Article III Section 1 Membership Classification

WITHDRAWN

2. Article III Section 1 Membership Classification

WITHDRAWN

3. Article III Section 1 Membership Classification

WITHDRAWN

4. Article III, Membership – Section 1,A [Individual ,membership

WITHDRAWN

5. Article III, Membership – Section 1,A [Individual ,membership

WITHDRAWN

6. Article III Section 1 Membership Classification

WITHDRAWN

7. Article III Section 1 Membership Classification

WITHDRAWN

8. Article III Section 1 Membership Classification

WITHDRAWN

9. Article III Section 1 Membership Classification

WITHDRAWN

10. Article III Section 1 Membership Classification

WITHDRAWN

11. Article III Section 1 Membership Classification

WITHDRAWN

12. Article III Section 1 Membership Classification

WITHDRAWN

13. Article III Section 1 Membership Classification

WITHDRAWN

14. Article IV Officers, Article V House of Delegates, Article VI

Constituent Societies, Article X Regions, and Article XI committees

WITHDRAWN

15. Article V House of Delegates Section 1, membership and qualifications, Seating of sub-committee chairs in the House of Delegates

MOTION: I MOVE THAT in Article V - House of Delegates, Section 1 - Membership and Qualifications, line 11, to strike the words "Sub-Committee Chairs," from the sentence that begins with "Sub-committee chairs, Past Presidents,..."

If the motion is adopted, Article V - House of Delegates, Section 1 - Membership and Qualifications, line 11, will read "Past Presidents, Immediate Past Chairpersons, Immediate Past Speaker of the House of Delegates and the Founding Board of Directors who are members in good standing of the Society have the privilege of being seated in the House as non-voting members with voice.

ADOPTED

16. Resignation of the Nominations-Elections Chairperson and committee members

MOTION: I MOVE THAT in Article IV-Officers, Section 4 - Selection of Officers, paragraph A-Nominations, subparagraph 3 (page 5, line 29) strike the words "at least thirty (30) days prior to the beginning of the Annual Symposium/Convention in the non-election year (page 5, line 29) and insert after the word postmarked (page 5, line 4) "immediately upon acceptance of nomination for office."

If the motion is adopted, Article IV-Officers, Section 4 - Selection of Officers, paragraph A-Nominations, subparagraph 3 will read: Neither the Nominations-Elections chairperson nor any Nomination-Elections Committee member shall be a candidate for office. If the Chairperson or any member of the committee wishes to be a candidate, that person shall submit a written resignation to the Speaker and the Secretary of the House postmarked immediately upon acceptance of nomination for office.

DEFEATED

2. Nominations-Election Committee Report

Eligible Voters 2520
693 eligible ballots received

Ballots received by region are as follows:

Region I: 71 ballots
Region II: 82 ballots
Region III: 133 ballots
Region IV: 111 ballots
Region V: 48 ballots
Region VI: 66 ballots
Region VII: 52 ballots

Region VIII: 67 ballots
Region IX: 52 ballots

President:
Elizabeth Sheppard – 416 (60.6%)
Janet Tunncliffe – 268 (39.1%)
Write-ins -2

Vice President:
Jerry Santiago – 638 (97%)
Write-ins – 20

Secretary:
Diane Sterchi – 660 (99.4%)
Write-ins - 4

Treasurer:
Monty Hyten – 413 (61.7%)
Elaine Basham - 256 (38.3%)

Region I Director:
Clare Thornton -39 (54.9%)
Sarah Mack – 32 (45.1%)

Region II Director:
Michael LaFriniere – 61 (74.4%)
Write-ins – 21

Region III Director:
Jack Ratliff – 73 (54.9%)
Joanna Barton – 58 (43.6%)
Write-ins- 2

Region IV Director:
Jean Mitchell – 82 (73.9%)
Skip Brown – 29 (26.1%)

Region V Director:
Judi Stasko – 48 (100%)

Region VI Director:
Hector Hernandez – 38 (57.6%)
James Leroux – 28 (42.4%)

Region VII Director:
Jane Parr – 33 (63.5%)
Janet Maass – 19 (36.5%)

Region VIII Director:
Matt Brooks – 35 (52.2%)
Lydia Figueroa - 32 (47.8%)

Region IX Director:
Vern Hurst – 52 (100%)

On behalf of the Nominations-Election Committee, I move that the ballots (written and electronic), and any other election related printed documents from the 2014 elections be destroyed at the end of the close of this session of the House of Delegates.

George Horning, Nominations-Election Chair

ADOPTED

VIII. NEW BUSINESS.
No new business

IX. OPEN SESSION.

A. Dot Kuebler would like a letter sent to Janet Tunnicliffe, Speaker of the HOD, from the office on behalf of the HOD thanking her for her service. Elizabeth Sheppard, President of NSH, stated that she would be presenting Janet with a plaque and gavel in honor of her service as Speaker at the October HistQIP meeting.

X. SWEARING IN OF NEW OFFICERS.

A. On behalf of the NSH, the President Elizabeth Sheppard, thanked all the outgoing Officers board members, Committee members and Appointees for their service to the society from the 2012 to 2014 and their continued service to the histology profession.

B. Immediate Past President, Kerry Crabb, swore in the newly elected Members of the Board of Directors and the Secretary of the House of Delegates.

PRESIDENT: Elizabeth Sheppard
VICE PRESIDENT: Jerry Santiago
SECRETARY: Diane Sterchi
TREASURER: Monty Hyten

REGION DIRECTORS:
REGION I Clare Thornton
REGION II Michael LaFriniere
REGION II Jack Ratliff
REGION IV Jean Mitchell
REGION V Judi Stasko
REGION VI Hector Hernandez
REGION VII Jane Parr
REGION VIII Matt Brooks
REGION IX Vern Hurst

HOD OFFICERS:
SPEAKER OF THE HOUSE: Joanna Barton
SECRETARY OF THE HOUSE: Jennifer Harvey

XI. ANNOUNCEMENTS.

Diane Sterchi announced that the Post Board Meeting is in the Austin Convention Center at 8AM and to see her if you do not have an agenda.

XII. ADJOURNMENT.

Joanna Barton, Speaker of the House of Delegates, adjourned the National Society for Histotechnology House of Delegates session at 9:56, until the 40th Annual House of Delegates meeting to be held September 2, 2015 in Washington, DC.

40th Annual House of Delegates meeting to be held
September 2, 2015 in Washington, DC

**NATIONAL SOCIETY FOR HISTOTECHNOLOGY
HOUSE OF DELEGATES
PROPOSED STANDING RULES OF THE CONVENTION**

Rule 1. After the seating of the delegates, the Speaker of the House shall select a Doorman from the members of the Credentials Committee. It will be the Doorman's duty and responsibility to record all delegates leaving and/or entering the House during deliberations, to restrain non-delegates from entering upon the floor of the House during deliberations, and to discourage any distractions of the delegates during deliberations.

Rule 2. All motions made by delegates of the House shall be in writing and delivered to the Secretary of the House by the ushers appointed by the Credentials Committee. Delegates will not be required to leave their seats to deliver written motions. Written motions should bear the name of the motion maker and the Secretary will add the name of the seconder.

Rule 3. A) No delegate may speak more than once on an issue until all those who wish to be recognized and heard have had an opportunity to speak.
B) In debate, each recognized speaker may have the floor for a maximum time limit of three minutes.

Rule 4. Votes on matters before the House may be taken by voice vote or voting card, with the following exceptions:

- A) A delegate may request a written ballot on any issue before the House.
- B) The Speaker of the House may call for a rising ballot when a voice vote appears marginal or indecisive.
- C) The Speaker of the House may call for a written ballot when the issue before the House is deemed too sensitive for a voice vote.

Rule 5.

- A) The Speaker of the House shall appoint Tellers to distribute, collect, and tabulate written ballots. Delegates will place their ballot in the containers which are passed among the delegates and returned to the Tellers.
- B) The Speaker of the House shall appoint a Chief Teller to oversee the distribution, collection, and tabulation of the written ballots; a written report of the compiled results shall be submitted to the Secretary of the House for announcement and publication. .
- C) The same Tellers and Chief Teller may serve for each written ballot that may be required to be taken during the course of the House meeting. 2013 HOD minutes Page 6 of 6 Providence, Rhode Island

Rule 6. The Speaker shall appoint a Minutes Committee for review and approval of the recorded minutes.

Rule 7. Elections shall be by written ballot. The successful candidate shall have a majority.

A) In the case of a tie, where no candidate receives a majority, the candidate receiving the lowest number of votes will be removed from the subsequent ballot.

B) If only one candidate is nominated, the Speaker of the House can declare the nominee elected.

Rule 8. All written ballots taken during the session shall be destroyed upon the adjournment of that House session.